

Л.С. Чикилева, И.В. Матвеева



Английский язык для экономических специальностей

# English

## for Students of Economics

+ CD audio



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Л.С. Чикилева, И.В. Матвеева

# АНГЛИЙСКИЙ ЯЗЫК ДЛЯ ЭКОНОМИЧЕСКИХ СПЕЦИАЛЬНОСТЕЙ

УЧЕБНОЕ ПОСОБИЕ

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по направлению 080100 «Экономика»*



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Учебное пособие «Английский язык для экономических специальностей» адресовано студентам экономических факультетов высших учебных заведений и предназначено для комплексного формирования стратегий овладения языком как в рамках аудиторных занятий, так и в процессе самостоятельной подготовки. К пособию прилагается CD с аудиофайлами текстов. Ко всем упражнениям есть ключи, имеется глоссарий.

Пособие состоит из двух частей. Первая часть состоит из 15 разделов, каждый из которых содержит аутентичный текст и упражнения, позволяющие отрабатывать навыки аудирования и говорения, проверить понимание полученной информации, расширить словарный запас. Вторая часть состоит из семи разделов, в которых предлагаются следующие задания: заполнение анкет, написание деловых и личных писем, составление резюме, меморандума.

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VOA Special English Development Report, 31 January 2009

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VOA Special English Economics Report, 25 June 2009  
<<http://www.voanews.com/specialenglish/archive/2009-06/2009-06-25-voa3.cfm>>

For the "Match the words with the definitions" exercises the authors used the "Oxford ESL Dictionary for students of American English" by A.S. Hornby and C.A. Ruse, Oxford University Press (1994) and the VOA Special English Word Book (<[http://media.voanews.com/documents/2009Edition\\_WordBook.pdf](http://media.voanews.com/documents/2009Edition_WordBook.pdf)>)

**REFERENCES (PART II) ARE MADE IN PART II AFTER THE KEYS**

# INTRODUCTION

**English for Students of Economics** is intended for intermediate level of students. Our main aim is to teach rather learning strategies than content, although the latter is highly adjusted to satisfy contemporary English students of Economics needs. We hope these learning strategies will allow students to view foreign language skills as problem-solving activities. Students' language skills are extended through vocabulary exercises. Students are motivated with enjoyable contemporary topics and plenty of activities.

The book consists of two parts: 1) Reading, Listening, and Speaking; 2) Writing.

Part 1 contains fifteen units structured identically. Each unit contains Warm-up Activities, Vocabulary, Listening, Reading, Text, Comprehension and Speaking sections and includes exercises with the following assignment definitions:

- Discuss the following with your partner (warm-up section);
- Match the words with the definitions;
- Complete each sentence with one of the following words (words are offered);
- Listen to the text and answer the questions (multiple choice);
- Read the text and answer the questions (multiple choice);
- Mark the answer choice that is closest in meaning to the word(s)... (multiple choice);
- Choose the word or phrase in the bold text that the words ... refer to (multiple choice);
- Decide whether these statements are true or false;
- Where in the text would the following sentence best fit;
- Which of the following statements best expresses the main idea of the text (multiple choice);
- Discuss these questions with your partner (speaking section).

Part 2 consists of seven units: Application Form, CV, Informal Letter, Formal Letter, Classification of Formal Letters, Memorandum, Major Differences between British and American Variants of English. Each unit contains illustrations in the form of examples. Exercises are provided in each section.

Answer Key and Glossary (made in alphabetical order) are supplied as separate appendices for the purpose of most adaptable usage by both students and teachers.

All the texts and MP3 files are borrowed from **<[www.voaspecialenglish.com](http://www.voaspecialenglish.com)>** (see References). All MP3 stories are originally recorded in slower English for non-native speakers. Short reports transcripts have been designed into Texts for the book and MP3 files have been recorded on CD, which is attached to the book. We used Agriculture, Development, Economics, and Education Reports to select stories for the book.

The authors would highly recommend using other Voice of America's resources, such as **Captioned Videos** (short reports on education, health, economics, agriculture and more), **News & Features** (30-minute broadcasts), **Verb Phrase of the Day** (a way to make phrasal verbs less confusing), **World News** (VOA English coverage of the latest events around the globe), Web Features (**Foreign Student Series, Wordmaster, Words and Their Stories, Word Book, Games with Words**), and many others.

**We strongly hope *English for Students of Economics* will help you making teaching a challenge and learning a joy!**

# ОБ АВТОРАХ



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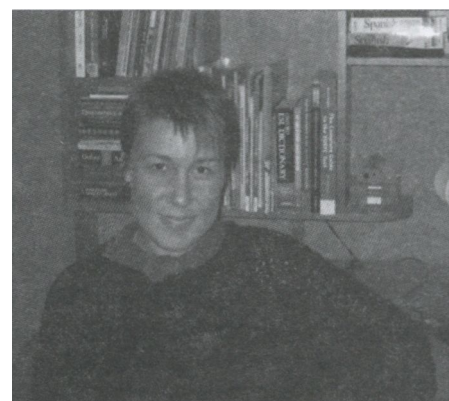
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